



MASSACHUSETTS LIONS YOUTH SPEECH COMPETITION

DETAILED INSTRUCTIONS FOR TELLERS (4 Judge Panel)

Step 1 – Check the judges' math

Check each Judge's Worksheet. Did they do their math correctly? Assume the scores are what was intended, do they all add up? Both Tellers should check the math on all the Judge Worksheets and agree that the totals are correct.

Step 2 – Check for ties

Did any judge give the same total score to more than 1 student? If so, go back to the judge and ask him/her to adjust the scores to remove the tie. (Do this even if the tie wasn't for first place.)

Step 3 – Check the Reader and Timer Worksheets

Readers and Timers are notorious for getting the penalties wrong. Were there any penalties? Were the penalty points computed correctly according to the table on the Reader or Timer worksheet?

Step 4 – Apply any deductions

If there were penalties on the Reader or Teller worksheet, apply the deduction to the speaker(s) **on all four judge worksheets**. Whether there were penalties or not, do the math on all four judge worksheets to get the REVISED JUDGES TOTAL SCORE for all speakers on all four judge worksheets.

Step 5 – Convert points to placements

The highest score on each judge worksheet earns a first-place vote from that judge. Put a 1 in the PLACE EARNED line for the student with the highest score, a 2 for the speaker with the second highest score, etc. **IMPORTANT:** If the penalties created a tie between the speakers on any of the judge worksheet(s), award the higher placement to the speaker with the longest speech under 8:00 minutes on that judge's worksheet.

Step 6 – Tabulate the first-place votes

TEST #1

It's finally time to use the Teller Worksheet! From each Judge Worksheet, put a 1 in the speaker column for the speaker that earned that judge's first-place vote. Total the votes.

- If one speaker earned all the first-place votes, that speaker is the winner. Look at the remaining speakers to determine which speaker earned the most second place votes. That speaker is the runner-up. Go to step 7.
- If the judges divided their vote by a 3-1 score, the speaker with three first-place votes is the winner and the speaker with 1 first-place vote is the runner-up. Go to step 7.
- If the judges divided their vote by a 2-1-1 score, the speaker with the two first place votes is the winner. Look at the two speakers with a first-place vote to determine which speaker earned the most second place votes. That speaker is the runner-up. Go to step 7.
- If the judges divided their vote by a 2-2 or a 1-1-1-1 score, go to TEST #2.

TEST #2

Ignore any speaker who didn't receive a first-place vote in TEST #1. For all the remaining speakers, copy the placement from each Judge Worksheet into that speaker's column for TEST #2. All the speakers who received a first-place vote should have a placement from each judge when you are through. Add the placements. The speaker with the lowest total is the winner, and the speaker with the second lowest total is the runner-up. If multiple speakers are tied for first place, go to TEST #3, otherwise go to step 7.

TEST #3

Ignore any speaker who wasn't involved in the first-place tie for the lowest score in TEST #2. For all the remaining speakers, copy the REVISED JUDGES TOTAL SCORE from each Judge Worksheet into that speaker's column for TEST #3. All the speakers who were tied in TEST #2 should have a revised score from each judge when you are through. Add the revised scores. The speaker with the highest score is the winner, and the speaker with the second highest score is the runner-up. If multiple speakers are tied for first place, go to TEST #4, otherwise go to step 7.

TEST #4

Ignore any speaker who wasn't involved in the first-place tie for the highest score in TEST #3. Refer to the Timer Worksheet. The remaining speaker with the longest speech under 8:00 is the winner; the speaker with the second longest speech under 8:00 is the runner-up.

Step 7 – Finish the Teller Worksheet

Write the number of the winning speaker and the number of the first runner-up in the spaces provided near the bottom of the Teller Worksheet. Print and sign your names. Return the Teller Worksheet and all the other paperwork to the person running the competition.